



HILLINGDON
LONDON



Virtual Social Care, Housing and Public Health Policy Overview Committee

Councillors on the Committee

Philip Corthorne (Chairman)
Heena Makwana (Vice-Chairman)
Judith Cooper
Alan Deville
Tony Eginton (Opposition Lead)
Janet Gardner
Becky Haggar
Paula Rodrigues
Steve Tuckwell

Date: TUESDAY, 13 APRIL 2021

Time: 7.00 PM

Venue: VIRTUAL - LIVE ON THE
COUNCIL'S YOUTUBE
CHANNEL: HILLINGDON
LONDON

**Meeting
Details:** Virtual meeting.

This agenda is available online at:
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Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Terms of Reference

The Following Terms of Reference are common to all Policy Overview Committees (referred to as “The overview role”):

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
7. In accordance with the Local Government and Public Involvement in Health Act 2007, to consider ‘Councillor Calls For Action’ (CCfA) submissions.

To perform the overview role outlined above in relation to the following matters:

1. Social care services for children, young persons and children with special needs
2. Oversee the Council’s Corporate Parenting responsibilities
3. Adoption and Fostering
4. Family Services
5. Adult Social Care
6. Older People’s Services
7. Care and support for people with physical disabilities, mental health problems and learning difficulties
8. Asylum Seekers
9. Local Authority Public Health services
10. Encouraging a fit and healthy lifestyle
11. Health Control Unit, Heathrow
12. Encouraging home ownership
13. Social and supported housing provision for local residents
14. Homelessness and housing needs
15. Home energy conservation
16. National Welfare and Benefits changes

Agenda

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the previous meeting 1 - 6
- 4 To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private
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Minutes

SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

25 March 2021



Meeting held at VIRTUAL - Live on the Council's
YouTube channel: Hillingdon London

	<p>Committee Members Present: Councillors Philip Corthorne (Chairman) Heena Makwana (Vice-Chairman) Judith Cooper Alan Deville Tony Eginton (Opposition Lead) Janet Gardner Becky Haggar Paula Rodrigues Steve Tuckwell</p> <p>LBH Officers Present: Mark Billings, Head of Housing Options, Homelessness and Standards Debby Weller, Housing Policy Manager – Homeless Prevention Service Tony Zaman, Corporate Director of Adults, Children and Young People Services Steve Clarke, Democratic Services Officer</p>
52.	<p>Apologies for Absence and to report the presence of any substitute Members <i>(Agenda Item 1)</i></p> <p>No apologies had been formally received. It was noted that Councillor Cooper was yet to join the meeting.</p>
53.	<p>Declarations of Interest in matters coming before this meeting <i>(Agenda Item 2)</i></p> <p>Councillor Corthorne declared a non-pecuniary interest during item six as he had previously held the position of Cabinet Member for Social Services, Housing, Health and Wellbeing. Councillor Corthorne remained in the meeting and took part in the discussion on this item.</p>
54.	<p>To receive the minutes of the previous meeting <i>(Agenda Item 3)</i></p> <p>It was highlighted that on page three of the agenda, under the second bullet point within minute number 49, where the minutes stated 'Early health interventions', this should be read as 'Early help interventions'.</p> <p>It was noted that Members had requested further information on the Zero Carbon Commitment item which wasn't included in an update sheet disseminated to Members. It was noted that the item was due to come back to the Committee in a more detailed manner and that a date would be set in the Committee's work programme.</p> <p>RESOLVED That, subject to the requested changes, the minutes of the meeting</p>

dated 09 February 2021 be approved as an accurate record.

55. **To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private** (*Agenda Item 4*)

It was confirmed that all items were in Part I and would be considered in public.

56. **UPDATE ON THE HILLINGDON HOMELESSNESS PREVENTION AND ROUGH SLEEPING STRATEGY 2019 - 2024** (*Agenda Item 5*)

Part way into the following item, Councillor Cooper joined the meeting.

Mark Billings, Head of Housing Options, Homelessness and Standards, introduced the item noting that it had been a legal requirement for local authorities to have a homelessness strategy since the Homelessness Act 2002. Recent changes in legislation had made it mandatory for the strategy to include attention to Rough Sleeping. The Council's current five-year strategy went live in 2019 and was primarily based on six priority workstreams as highlighted in the officer's report. Individually, the workstreams highlighted key areas of up-stream homelessness prevention, access to affordable housing options and the importance of partnership working. As a whole, the six priority areas showed the Council's intention to lead change and support the Borough's most vulnerable residents. Further to this, officers highlighted the Homelessness Prevention and Rough Sleeping Strategy action plan which went into further detail of the workstreams.

It was noted that the coronavirus pandemic had emphasised the importance of having an accessible and responsive service for residents. In response to the government's 'Everyone In' scheme, over 250 rough sleepers had come through the Council's service since April 2020 and a highly successful new rough sleeper hostel was opened within an extremely tight timeframe in March 2020. It was highlighted that, in the government's annual rough sleeper report, published in February 2021, Hillingdon was highlighted as the Borough with the largest drop in rough sleepers in England over the past year. The pandemic had seen an increase in homeless approaches to the service; worryingly, a significant number of these approaches had been in relation to domestic abuse cases.

Although officers welcomed the government's moratorium on evictions, there were concerns of an increase in homelessness when courts were scheduled to reopen at the end of May 2021. Members were informed that, although it was difficult to predict, modelling work was underway looking at potential pressures on the service, specifically assessing what could be done to increase availability of housing in both the private and public sector, and how the Council's own housing stock is put to use.

Members commended officers on their detailed report and were encouraged by the positive reaction to the immense challenges posed by the coronavirus pandemic. Members were also enthused to hear about the resumption of the homelessness forum and landlord's forum which would be held online.

Members queried the report's reference to domestic abuse advocates who were due to assist with the upskilling of staff; Members wanted to know whether the advocates had been identified. It was confirmed that two female officers from within the service had been identified to assist with offering a more specialised service for residents approaching the service from a domestic abuse setting. It was also noted that the

service was pushing towards obtaining Domestic Abuse Housing Alliance accreditation.

The Committee sought reassurance from officers that work was being done to advertise the options available to residents with regard to downsizing their properties. Officers were keen to promote downsizing options and highlighted key ongoing work to increase awareness of down-sizing.

Members also requested clarification on the term 'temporary housing' and noted that what was deemed temporary could vary significantly. It was highlighted that when a family or household required emergency placement, they would be placed into temporary housing whilst the service conducted an assessment of their needs; subject to approval of their homelessness case, they would then be placed into a suitable and affordable housing option, however they would remain in the temporary housing until the local authority could find them a suitable option, either through social housing or a private rented property. It was noted that this process had been known to last for several years, nevertheless the term 'temporary housing' was used because the housing solution was not deemed a permanent settlement. Further to this it was noted that every service user had a housing plan and the service would be in semi-regular contact with them assess their circumstances; Members highlighted that service users should be informed at point of entry that the duration of their temporary housing solution could span anywhere from months to years.

Members questioned accessibility to the service and concerns were raised that rough sleepers may not have a method of accessing the Council's website to find housing advice. Officers highlighted that there was an outreach team who were out in the Borough most nights of the week and residents could also report rough sleepers using the Street Link tool which helped to quickly notify the service of rough sleepers. It was also noted that as part of the Council's response to the coronavirus pandemic, where most public facing services abandoned in person service interaction, the homeless reception stayed open for the majority of 2020. Officers also noted that in response to the Homelessness Reduction Act 2017, an online self-service system had been developed making access to housing advice and services easier for those with some form of internet access. It was emphasised that priority six of the Homelessness Prevention Strategy played a role in having residents and potential service users be aware of how they can access the service.

With regard to the Young Person Housing Advice Service, which was currently run by P3, Members wanted some detail as to how this service was being expanded in 2021. It was highlighted that P3 were commissioned by the Council to run the service for 18 – 25 year olds, the pandemic had impacted the way in which the service had to be delivered. Nevertheless P3 maintained a very approachable service specifically for young people who may have complex needs. Discussions had taken place with the Cabinet Member for Housing, Environment and Regeneration as to how the provision could be enhanced with the intention being to deliver a one stop shop for young people at risk of homelessness. Members requested information on the age ranges of rough sleepers in the Borough, officers informed Members that the information would be provided in due course.

The Committee were informed that part of the MHCLG Rough Sleeper grant allowed the Council to commission extra supported housing units over the last couple of years. A key partner in this was Trinity Homeless Projects, who brought on an additional 40 bed spaces in 2020 through houses in multiple occupancy, the homes were designed to be smaller than traditional hostel style housing which facilitated a pathway to independence for residents. Further to this it was noted that the Rough Sleeper grant

was allowing for increased provision in 2021 and Trinity Homeless Projects would be supplying a further 10 bed spaces in the next year. Members were encouraged by the development of partnership working and thanked officers for the vital service they provide in the Borough.

RESOLVED That the Social Care, Housing and Public Health Policy Overview Committee noted the officer's report and the progress made in delivering the Homelessness Prevention and Rough Sleeping Strategy 2019 – 2024.

57. **Committee Review: MAKING THE COUNCIL MORE AUTISM-FRIENDLY: DRAFT REPORT** (*Agenda Item 6*)

The Chairman introduced the item noting that a draft report with recommendations had been prepared and was being presented to the Committee to endorse its submission to Cabinet. Members had discussed the findings that they wished to form the basis of the report at the 19 January 2021 meeting and were now able to make amendments as they see fit.

It was highlighted that recommendation two drew attention to the embedding of autism awareness training into the new starter induction and structured ongoing learning and development programme for key front-line staff who would, by the nature of their roles, be likely to interact with autistic residents.

With regard to recommendation three, it was noted that recommendation had been pitched towards exploring the feasibility of improving online accessibility for residents with autism by providing further access to, and information about, Council autism services on the Council's website. Members noted the challenges in harmonising a one door approach to autism services when a number of different bodies, including the Council, the NHS and local charities, provided services to that regard. Further to this it was highlighted that the Better Care Fund had a specific workstream around the integration of care and support for people with learning disabilities and/or autism. The Committee were minded to include in their work programme, a report pertaining to this strand of the Better Care Fund and how access to services is made less restrictive for residents with autism.

An alteration to the narrative of recommendation eight was suggested. Although the Committee emphasised the tremendous work that Hillingdon Autistic Care and Support do in the Borough, to allow for a more holistic and encompassing recommendation, the Committee sought to recognise the work of all organisations providing services to residents with autism in the Borough. The following re-wording of recommendation eight was proposed:

"That Cabinet recognises all the Council's strong partnership relationships with organisations and providers supporting people with autism in Hillingdon."

The Committee were supportive of the amendment to recommendation eight.

Upon the matter of Education and Health Care Plans (EHCP) and Special Educational Needs and Disability (SEND), it was noted that the scope of the review pertained to the way in which residents with autism access and interact with public facing Council services and not necessarily the statutory service provision for residents with autism. The Chairman also highlighted that the Head of SEND would be sharing a positive update with Members shortly in relation to assessments and accessibility of EHCPs. The Committee were minded to add to the work programme an item regarding the

improvement of assessment and accessibility to EHCPs for children with learning disabilities and/or autism.

Concerns were raised as to the accessibility of applying for the Disability Living Allowance (DLA) through the Department for Work and Pensions (DWP); it was noted that Members felt a Council advisor, on hand to assist individuals with applying for the DLA, would be a valuable asset to the Borough's residents with disabilities. It was noted that the matter could be explored either as a one off standing item or outside of the Committee environment as the scope was broader than the autism focussed nature of the current review.

Members were minded to add to the report, reference to a Local Government and Social Care Ombudsman (LGO) report released shortly before the commencement of the review, in which the LGO found the Council to be at fault for not providing the reasonable adjustments required for a resident with autism when accessing a Council service. Members found the report to highlight the pertinence of the review and that it should be referenced within the Committee's final report to Cabinet. The Democratic Services Officer agreed to draft some wording to be included in the report, which could then be signed off by the Chairman and Opposition Lead.

RESOLVED That the Social Care, Housing and Public Health Policy Overview Committee:

- 1) **Agreed the change to the wording for recommendation eight;**
- 2) **Agreed that reference be included in the report to the 2019 Local Government and Social Care Ombudsman report, the wording of which was to be drafted by the Democratic Services Officer in consultation with the Chairman and Opposition Lead as required;**
- 3) **Delegated any minor drafting changes required prior to the report's submission to Cabinet to the Democratic Services Officer, in consultation with the Chairman and Opposition Lead as required;**
- 4) **Agreed the final report and recommendations in principle and endorsed its submission to Cabinet for due consideration.**

58. **MINUTES FROM THE CORPORATE PARENTING PANEL MEETINGS ON 12 NOVEMBER 2020 AND 11 FEBRUARY 2021** (*Agenda Item 7*)

The Chairman noted that he was looking forward to attending the annual meeting of the Corporate Parenting Panel. Some Committee Members who sat on the Panel highlighted that the forum was more informal than traditional committee meetings but valuable thanks to the involvement of young people within the forum.

It was highlighted that an OFSTED inspection had taken place shortly before the February meeting of the Corporate Parenting Panel but it had not been mentioned at the February meeting. Officers confirmed that they were happy to share the findings of the report with Members through a briefing note.

RESOLVED: That the minutes Corporate Parenting Panel meetings dated 12 November 2020 and 11 February 2021 be noted.

59. **Forward Plan** (*Agenda Item 8*)

It was highlighted that, from April, the Forward Plan document would be more extensive both in terms of timeframe and detail.

	RESOLVED: That the Social Care, Housing and Public Health Policy Overview Committee noted items going to Cabinet.
60.	<p>Work Programme (<i>Agenda Item 9</i>)</p> <p>The Chairman drew attention to the earlier requests for further detail on the Zero Carbon Commitment with regard to housing, the learning disabilities and/or autism workstream of the Better Care Fund, and the improvements to assessments and accessibility to EHCPs for children with SEND.</p> <p>RESOLVED That the Social Care, Housing and Public Health Policy Overview Committee noted the contents of the Work Programme and agreed any amendments to be made.</p>
	The meeting, which commenced at 7.00 pm, closed at 8.01pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Steve Clarke on 01895 250693. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

Semi Independent Living - Policy and Overview Committee Information Report

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Julie Kelly, Director of Service Delivery, Children and Young Peoples Services (CYPS)
Papers with report	None
Wards	All

HEADLINES

This report provides an overview and update of Semi Independent Living arrangements for young people aged 16-25 years, commissioned by The London Borough of Hillingdon, Children and Young People's Social Care.

RECOMMENDATIONS:

That the Social Care, Housing and Public Health Policy Overview Committee note the report on Semi Independent Living.

SUPPORTING INFORMATION

1. Introduction

Semi Independent Living [SIL] are services that provide accommodation and support to young people aged 16-18 or up to the age of 21, or 25 for care leavers who remain in education or training.

Accommodation usually comprises single rooms of a bedsit type with other shared communal space. Properties can range in size from large domestic properties to large scale providers of schemes such as the YMCA or St. Mungos, where there can be bed numbers of 70 plus.

The support offered should be targeted to promote preparation for adulthood, including attendance and engagement with education and employment, teaching of life skills such as budgeting, tenancy management, keeping safe, managing health and relationships and often support with English as a second language.

The size and quality of the provision is varied and SIL services are not regulated under the Care Standards Act 2000, and subsequently not inspected by Ofsted. The issue of unregulated accommodation for young people, particularly those aged 18 and under has been subject to debate across central government for the last couple of years. New legislation, which will become law in September 2021 will effectively ban the use of unregulated accommodation for under 16s. In 2019 Hillingdon undertook a review of how SIL services in the Borough operate and the quality of accommodation, support and outcomes for young people.

The review identified that the quality of support and accommodation varied and that the supply available to CYPS for placement relied on availability as opposed to purposeful choice. Risk matching, providers with a specialist focus on individuals' needs and good quality accommodation was not as robust as we would expect.

Providers sometimes lacked impetus to move young people on as part of their journey as they were concerned about vacancies affecting their business, but there were significant voids across the suppliers in the Borough. The Council was and continues to be signed up to the West London Alliance [WLA] in relation to the sourcing of young people's placements, however, as an automated system of searching, it is not responsive to the immediate needs for a placement that often occur, especially when searching for a placement for an unaccompanied young person.

The review identified that the accommodation at Olympic House was not of a standard we would expect, with long term outstanding repairs not carried out by the Landlord and the size of the building was not conducive to developing a shared house/family type of support to the young men living there. Following agreement from the Leader of the Council, the contract for this service was formally ended with the notice period concluded on 31st March 2020.

Alongside the decision on Olympic House, a review of all of the 'block' provided services by YMCA and P3 took place and with the exception of the Supported accommodation at Ventura House [60] rooms, all other accommodation was confirmed as suitable for ongoing use. YMCA has chosen to offer a different business model and increase the number of rooms available at Ventura House for young people to 100. This will be for young people over the age of 18 who will require housing related support only.

As there are a range of providers who the Council contracts with for places on an individual basis [spot purchasing] within the Borough and nationally, we did not anticipate a lack of choice or capacity as a result of changed commissioning arrangements with Olympic House or Ventura.

2. Current position

Following the above review and change in commissioning arrangement. We successfully transitioned 33 young people from Olympic House into more appropriate shared and self-contained supported accommodation. The transition from Olympic House to smaller, better quality provision was completed just prior to the first lockdown and as such was unaffected. To achieve the best outcomes the move on of housing clients from some of our YMCA beds was impacted by the pandemic and as such many of these moves didn't take place. To mitigate we sought alternative provision for young people via WLA arrangements or spot purchasing as described above.

Whilst the move to smaller self-contained accommodation was intended to improve the quality of life for our children and young people an unintended consequence of the pandemic was that young people were more isolated by default. To support our young people the Leaving Care Service, ensured that they offered an enhanced level of contact, in person and virtually. Our Children's participation service provided a fortnightly newsletter to keep our young people connected and additional practical support in the form of increased financial support, food and care parcels have been provided throughout.

Feedback from young people affected by the move from Olympic House has been overwhelmingly positive in terms of quality and satisfaction with their new accommodation and support provided.

Alongside utilising semi-independent provision accessible via WLA arrangements, Children's social care are seeking to increase access to alternative supported accommodation, by increasing the number of 'Staying Put' arrangements, where young people and their foster carers are supported to extend this arrangement post 18. We currently have 20 young people in Staying Put arrangements

The pandemic has created some delay in young people transitioning to semi-independent accommodation from regulated accommodation, and from semi-independent accommodation to independent housing options. Children's social care and Housing are working together to review housing and commissioning options for young people 18+ who are ready to move to independent accommodation.

3. Provider development

Services for 16+ young people remain unregulated, though in Hillingdon we are committed to providing the best possible services to our young people. To do this we are fully signed up to the West London Alliance commissioning and accreditation arrangements. There are a significant number of services waiting to go through the accreditation process, which has been impacted by COVID related delays. Where we need to secure a placement that hasn't already been accredited, we adopt the same criteria and ensure that we carry out a quality assurance visit to any new provider and the associated accommodation.

In February 2021 we have integrated children's placements and Adults Brokerage into one brokerage service with a dedicated Quality Monitoring Officer for children to ensure that young people are living in a safe, clean environment and have appropriate support to meet their needs. This includes safe and appropriate matching of young people with the right provider and the right mix of other young people. The new service model will strengthen our market management through the centralised oversight of providers, will allow a better understanding of gaps in the marketplace and in turn inform commissioning activity.

The introduction of 'Young Inspectors' involvement in the QA process has been delayed as a result of pandemic but will be reintroduced as we ease out of lockdown.

Implications on related Council policies

A central role of the Policy Overview Committees is to monitor Council services and make recommendations on changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

None at this stage, pending any findings approved by Cabinet.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

COMMITTEE REVIEW: TOPIC PROPOSALS AND SELECTION PHASE

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Steve Clarke, Democratic Services Officer
Papers with report	None
Wards	All

HEADLINES

At the Committee's meeting on 09 February 2021, Members discussed prospective topic ideas for the Committee's next major review. Officers have carried out initial scoping of the ideas and a number of feasible review topics are being reported back to the Committee.

RECOMMENDATIONS

That the Committee considers its next topic for a major review, provides a steer on the objectives, necessary witnesses and information required in order for a full scoping report to be prepared for the next meeting.

SUPPORTING INFORMATION

At the meeting on 25 March 2021, the Committee endorsed the final report on its major review into 'Making the Council more autism-friendly' for submission to Cabinet. Following this, the Committee is looking to embark upon its next review. At the 09 February 2021 meeting, Members explored potential topics for the next review and made a number of useful suggestions taking into account the anticipated changes to the Committee's remit following the Annual General Meeting in May 2021.

Officers have conducted initial scoping of the suggested review topics and four feasible reviews have been brought back to the Committee for discussion. It is suggested that any topics not pursued for a major review could be added to the Committee's work programme to come back as information items throughout 2021/22.

Initial Considerations (Appendix A)

Democratic Services have liaised with relevant officers following the suggestions made. An initial analysis has been made on four topic areas as set out below. Members should note that limitations may apply to some ideas that fall somewhat out of the Committee's Terms of Reference into other Committees' briefs, and where the delivery of services is provided principally by outside bodies where the Council has limited control.

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Scorecard Analysis (Appendix B)

Additionally, Members may wish to consider the topics suggested against the universal scorecard attached as **Appendix B**, which is useful in demonstrating those topics that could have the greatest impact and benefit. It is important to note that the scorecard has been filled in by officers and the decision over which topic to pursue is solely that of the Committee.

Implications on related Council policies

A role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

None at this stage, pending any findings approved by Cabinet.

Financial Implications

It is important that the Committee considers cost effective proposals that benefit resident taxpayers in relation to this review, which would ultimately be determined by Cabinet as part of the Council's broader budget planning process.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

APPENDIX A - INITIAL CONSIDERATIONS

Initial scoping with officers on suggested review topics

A review on Children and Young People's Mental Health

A review considering the mental wellbeing of children and young people in the Borough and the impact of the coronavirus pandemic. The review could look at the provision of mental health services and the level to which support is available and adaptable in the wake of Covid-19.

Feedback from Service Area – Julie Kelly, Director of Service Delivery, Children and Young Peoples Services

Mental health provision is the responsibility of CNWL NHS Foundation Trust and specifically CAMHs. In Children's Services we do consider children and young people's mental health at each stage of the pathway though this is through multi agency assessment and then subsequent provision by the aforementioned organisations. Review of internal Council response/approach would be limited. In other times a multi-agency review may be successful despite the obvious barrier of jurisdiction, this would also then encroach on the remit of the External Services Select Committee. In the current climate with COVID 19 pressures and priorities on services, particularly NHS services, I don't feel it would be appropriate or welcomed by our health partners to participate.

This review would fall somewhat within the Committee's remit but largely within the remit of the External Services Select Committee.

Promoting Healthy Lifestyles following the Covid-19 Pandemic

A review considering the way in which the Council can encourage and facilitate healthy and physically active lifestyles for residents of the Borough. The coronavirus pandemic has highlighted the need for well-balanced healthy lifestyles, the review could touch on sport and physical activity, healthy diet initiatives, smoking cessation programmes etc.

Feedback from Service Area – Priscilla Simpson, Sport and Physical Activity Team Manager

The Council has a significant level of control when it comes to the promotion of healthy lifestyles, however there is also a shared responsibility and action among the public, private and voluntary sectors. Traditionally, the Council modifies its promotion of physical activity and healthy lifestyles based on data and information from the following sources:

- Sport England Strategy – 'Uniting the Movement' (2021)
- London Sport Strategy – 'LDN Moving' (2021)

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- Active Lives Survey: Physical Activity and Inactivity Levels

This helps to inform local plans such as the updating of a Sport and Physical Activity Strategy in 2021, supported by London Sport Insight Data addressing more local approaches to improving inactivity rates among the most inactive population groups. Following the coronavirus pandemic, many of the programmes commissioned by the Sport and Physical Activity Team will be reviewed for viability, access and how they can contribute to the new Sport and Physical Activity Strategy and Action Plan.

Promoting active lifestyles that support mental and physical health is crucial. Health, Sport, Wellbeing strategies drafted during the pandemic all state the need for immediate action and recognition for providing accessible, affordable programmes for all ages that encompass Physical and Mental Wellbeing on a short, medium, and long term.

This review would fall predominantly within the Committee's remit.

Corporate Parenting responsibilities and Early Help Prevention Review

A review considering the Council's Corporate Parenting Responsibilities and early help prevention services. The review could look at best practice in enabling sustainable and positive outcomes to prevent the escalation of needs for service users.

Feedback from Services Area - Julie Kelly, Director of Service Delivery, Children and Young Peoples Services

Corporate Parenting responsibilities as an area of review clearly fits within the remit of the Social Care, Housing and Public Health POC. It is suggested however that the subject is very broad and could be narrowed somewhat. It should be noted that there are a number of other scrutiny functions that operate across this area:

- Corporate Parenting Panel
- Fostering Panel
- Ofsted Inspection (Full inspection 2018 (Good – Outstanding Leadership) and Focus Visit 2020 (Improved since 2018))
- Internal Audit have undertaken 2 x focussed audits in this area in 20/21 with further scheduled for 21/22; results of which will be fed back to the Audit Committee.
- POC report February 2020 and April 2021 addressing Semi Independent Living as a workstream.

If the Committee are keen to explore this area for review then to obtain best value and understanding, a narrowing of the subject would be beneficial.

This review would fall predominantly within the Committee's remit, subject to a specified

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narrowing of the scope.

Assistive Living Technologies Review

A review considering Assistive Living and the current provision of services within the Council. The review could take stock of the Council's current offer and the popular TeleCare service; investigating how these services could be improved. The Committee could also explore forthcoming assistive living technologies with regard to technology enabled health and care monitoring.

Feedback from Services Area – Darren Thorpe, Head of Business Delivery and Support – Adult Social Care

The Council is currently using a range of Assisted Living Technologies to enable residents to live safely and independently for as long as possible, in their own homes. The technology used is aimed at supporting residents in daily life and providing peace of mind for them, their families and carers. It is also a preventative service based on low cost equipment which can lead to savings in high cost placements in a residential care home setting.

Other available technologies are currently being investigated and tested with a view to piloting in a number of different areas. These include:

- [ARMED](#) – falls prevention, risk modelling, medication management
- [Buddi](#) – GPS tracker, falls detector
- [Apello](#) – smart living solutions, digital alarms, telecare monitoring, technology enabled care
- [Tunstall](#) – connected care and health solutions
- [The Happiness programme](#) - portable magic tables, interactive light technology

A review into Assistive Living could be beneficial to take stock of the Council's current offer, explore other options available and also to review how the current TeleCareLine service works from end to end to see if we could streamline the process, the installation, and repairs. [TCES](#) would be an option to consider.

Any services implemented would need to meet the [TSA Quality Standards Framework](#).

This review would fall predominantly within the Committee's remit.

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APPENDIX B – Review Topic Scorecard

Scores showing 1-5 (5 being the highest, 1 the lowest)

Topic	Resident focused	Correct remit	Influence	New	Achievable	Wider organisational support	Drives improvement	Drives transformation and efficiency	National and local	Score
Children and Young Peoples Mental Health	3	2	1	3	1	2	2	1	2	17
Further Comments	The delivery of Mental Health services within the Borough are provided for by CNWL NHS; the level of control the Council has over service provision is limited.									
Promoting Healthy Lifestyles post Covid-19 Pandemic	4	5	5	5	4	5	4	5	4	41
Further Comments	Current insight and data on physical activity and inactivity levels is applied to inform best practice to improve and support Hillingdon's residents to adopt and sustain lifestyles that can improve their physical health and wellbeing. This area has become more pertinent in the wake of the coronavirus pandemic.									
Corporate Parenting Responsibilities and Early Help Prevention	3	5	3	1	4	4	1	2	3	26
Further Comments	The Corporate Parenting Panel body covers monitoring of the Council's Corporate Parenting activity and responsibilities.									
Assistive Living Technologies	5	5	5	4	5	5	4	4	1	38
Further Comments	A review into Assistive Living could be beneficial to take stock of our current offer, explore other options available and also to review how the current TeleCareLine service works from end to end to see if we could streamline the process, the installation and repairs. TCES would be an option to consider.									

APPENDIX B – Review Topic Scorecard

Detailed criteria to assess review scoring

Resident-focused - High impact on residents and the community, with public interest and scope for making a positive difference (whether universal or a targeted group or area, e.g. young people or a particular town centre)

Correct remit - is it covered in the Committee's Terms of Reference and does it cut across into the domain of other Committees? If it does, narrow the topic or consider suggesting the Chairman of the POCs consider setting up a task and finish review panel for this and which Committee to report back to.

Influence - A topic that affects residents, groups, businesses and other key stakeholders in Hillingdon and relates to a service, event or issue in which the Council is in control of, has a significant stake in or has influence over.

New - A new and fresh topic preferably. One which has not previously been reviewed by a Committee in the last 2-3 years, or which is not currently being reviewed by another Committee or internally.

Achievable - A good level of expertise, best practice and information is available to draw on to complete this review. Committee resources, departmental plans and organisational timings permit a successful review with positive recommendations, during the current municipal year. Is the review ToR too wide and need to be narrowed to be achievable? Will the Committee's work programme accommodate the review?

Wider organisational support - A topic that is likely to receive organisational buy-in from the Committee and wider Council. Possibly support from partner organisations to add value to existing work.

Drives improvement - a service or area of partnership that has been identified internally or externally that requires improvement in the medium-long term and would benefit from Members' insight. Performance risks or areas of consistent under-performance.

Drives transformation and efficiency - in support of the Council's objectives, any areas where service re-modelling is under consideration in the longer-term, that with Members' insight can help to deliver future savings, efficiencies and VFM.

National and local - a topic that will assist the Council in the implementation or awareness of external challenges, new legislation, national policy or the changing role of the public sector. A topic relevant to Hillingdon's residents that seeks to lobby change in national legislation, policy or practice.

SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - FORWARD PLAN

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Steve Clarke - Democratic Services
Papers with report	Appendix A – Forward Plan
Ward	All

HEADLINES

The Committee is required by its Terms of Reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by the Cabinet or by the Cabinet Member).

RECOMMENDATION

That the Social Care, Housing and Public Health Policy Overview Committee notes and comments on items going to Cabinet.

SUPPORTING INFORMATION

The latest published Forward Plan is attached, with items relevant to the Committee's brief.

Implications on related Council policies

A role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents and external partners in the work they do.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

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Upcoming
Decisions Further details

Ref Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SC = Social Care CR&S = Corporate Resources & Services FD= Finance

Cabinet meeting - Thursday 22 April 2021

SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public

Cabinet meeting - Thursday 20 May 2021

Page 21	Licensing scheme for outdoor fitness instructors and tennis coaches in parks and open spaces	Cabinet on 22 October 2020 received a report proposing consultation on a new licensing scheme for outdoor fitness instructors and tennis coaches using Hillingdon's parks and open spaces and to operate this on a commercial basis with an associated Public Space Protection Order (PSPO) should enforcement be required. This report considers the consultation responses and seeks Cabinet approval whether to implement such a scheme.	All		Cllr Eddie Lavery & Cllr Susan O'Brien	PE - Priscilla Simpson	Public consultation, e.g. residents, ward councillors, fitness instructors and tennis coaches. Statutory consultation on any PSPO.		Public
	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - TBC	TBC		Public

Cabinet meeting - 17 June 2021

21	Carers Strategy 2018-21: Update	Cabinet will receive a progress report on the Carers Strategy and Delivery Plan for 2018-21.	All		Cllr Jane Palmer	SC - Kate Kelly-Talbot			Public
27	Budget Outturn 2020/21	Cabinet will review the Council's budget outturn position for the previous financial year.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - TBC	TBC		Public

Cabinet meeting - 8 July 2021

43	Climate Change Action Plan	Hillingdon Council passed a Climate Change Declaration at its full Council meeting on 16 January 2020 which set out targets to become carbon neutral and achieve 100% clean energy across the Council's services by 2030. Cabinet in March 2021 agreed to consult on the Action Plan. This report will set out the results of the consultation and seek Cabinet's permission to approve the Action Plan going forward for regular monitoring of progress to towards those goals.	All		Cllr Eddie Lavery	PE - David Haygarth / Ian Thynne	Policy Overview Committees / public consultation / stakeholders	NEW	Public
22	Older People's Plan update	Cabinet will receive its twice yearly progress update on the Older People's Plan.	All		Cllr Ian Edwards / Cllr Jane Palmer	SC - Kevin Byrne / John Wheatley	Older People, Leader's Initiative		Public
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - TBC	TBC		Public

NO CABINET IN AUGUST 2021

Cabinet meeting - 2 September 2021

Page 22/25	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public

Cabinet meeting - 14 October 2021

35	The Annual Report Of Adult and Child Safeguarding Arrangements	This report provides the Cabinet with a summary of the activity undertaken by the Safeguarding Children Partnership Board and the Safeguarding Adults Board to address the identified local priorities. The Cabinet will consider this report and approve the activity and the local priorities for the two boards.	All		Cllr Jane Palmer	SC - Alex Coman, Claire Solley, Suzi Gladish	Social Care, Housing and Public Health Policy Overview Committee	NEW	Public
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public

Cabinet meeting - 11 November 2021

SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public

Cabinet meeting - 16 December 2021

38 (a)	The Council's Budget Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	TO FULL COUNCIL 24/2/22	Cllr Ian Edwards / Cllr Martin Goddard	FD - Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers	NEW	Public
40	2021/22 Better Care Fund Section 75 Agreement	A report to Cabinet regarding the agreement under section 75 of the National Health Service Act, 2006, that will give legal effect to the 2020/21 Better Care Fund plan, including financial arrangements.	All		Cllr Jane Palmer	SC - Gary Collier		NEW	Public
Pages 15	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public
	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public

Cabinet meeting - 6 January 2022

SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public
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Cabinet meeting - 17 February 2022

38 (b)	The Council's Budget Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	TO FULL COUNCIL 24/2/22	Cllr Ian Edwards & Cllr Martin Goddard	FD - Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		Public
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard	FD - Paul Whaymand			Public

SI	Reports from Policy Overview, Scrutiny & Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	CR&S - Democratic Services	TBC		Public
Cabinet Member Decisions: Standard Items (SI) that may be considered each month									
SI	Urgent Cabinet-level decisions & interim decision-making (including emergency decisions)	The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting.	Various		Cllr Ian Edwards	CR&S - Democratic Services	TBC		Public / Private
SI	Expenditure Approval: ICT Equipment, Furniture and General Equipment	To approve or not, the release of funds for certain types of discretionary expenditure, following new expenditure approval controls agreed by Cabinet on 21 January 2016 to enable greater scrutiny of expenditure in these areas, further enhancing the Council's strong financial management.	N/A		Cllr Martin Goddard	FD - Corporate Procurement	None		Public
SI	Ward Budget Initiative	To approve the spending of Ward Budgets following	All		Cllr Douglas	IT - Helena	Local consultation		Public
SI	Business, shops and commercial rents, leases, surrenders and renewals	To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.	Various		Cllr Jonathan Bianco	IT - Mike Paterson			Private (3)
SI	To consider rent reviews	To consider rent reviews of commercial and other premises.	tbc		Cllr Ian Edwards / Cllr Jonathan Bianco	IT - Mike Patterson			Private (1,2,3)
SI	School Governing Bodies and Governors / Authorising Academy Appointments	To approve appointments, nominate appointments and make reappointments of local authority governors and to approve any changes to school governing body constitutions. To also authorise any Member to be a Governor or Director of an Academy.	N/A		Cllr Susan O'Brien	CR&S - Democratic Services			Public
SI	Appointment of Consultants & agency staff	To consider the appointment of consultants where the cost is between £5,000 and £50,000. To appoint individual temporary and agency workers between this value for senior management posts. To also accept the appointment of any consultants delegated by Cabinet.	N/A		Cllr Ian Edwards	various	This decision is temporarily delegated by Cabinet to the Chief Executive to take in consultation with the Leader of the Council		Private (1,2,3)

SI	Release of Capital Funds	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		Cllr Martin Goddard in conjunction with relevant Cabinet Member	various	Corporate Finance		Public but some Private (1,2,3)
SI	The purchase of ex Council properties or new private properties for the Council's housing supply	The Leader of the Council may determine, as and when required, the purchase of new properties using HRA capital funds to increase the affordable housing stock within the Borough. Such acquisitions will be reported back to Cabinet.	TBC		Cllr Ian Edwards / Cllr Jonathan Bianco	IT - Perry Scott			Private (1,2,3)
SI	Petitions about matters under the control of the Cabinet	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.	TBC		All	CR&S - Democratic Services			Public
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action	TBC		Cllr John Riley	IT - David Knowles	Traffic Liaison Group		Public
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities	TBC		Cllr John Riley	IT - David Knowles			Public
SI	To approve debt / write offs	To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.	n/a		Cllr Jonathan Bianco	various			Private (1,2,3)
SI	To approve compensation payments	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		All	various			Private (1,2,3)
SI	Transport - Local Implementation Programme	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.	TBC		Cllr John Riley	IT - David Knowles			Public
SI	Acceptance of Tenders	To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.	n/a		All	various			Private (3)
SI	All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions	Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.	TBC		All	various			Public / Private (1,2,3)

SI	School Redundancy Payments	To consider requests for School Redundancy Payments and decide whether to approve them on behalf of the Local Authority	TBC		Cllr Susan O'Brien	PE - Daniel Kennedy		Private (1,2,3)
SI	Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Eddie Lavery / Cllr Jonathan Bianco	IT - Mike Paterson		Private (1,2,3)
SI	Chrysalis Programme of Environmental Improvements	The Cabinet Member will be asked to consider the approval of projects.	Various		Cllr Eddie Lavery	IT - Helena Webster / Perry Scott		Public
SI	External funding bids	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.	n/a		All	various		Public
SI	Appeals in relation to business rates (NDR)	To determine appeals in relation to business rates following a decision by the Council.	TBC		Cllr Martin Goddard	FD - Maureen Pemberton		Private (1,2,3)
SI	Response to key	A standard item to capture any emerging consultations from	TBC		All	various		Public

The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK

SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - WORK PROGRAMME

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Steve Clarke, Democratic Services
Papers with report	Appendix A – Work Programme
Ward	All

HEADLINES

To enable the Committee to track the progress of its work in 2020/21 and forward plan its work for the current municipal year.

RECOMMENDATION

That the Social Care, Housing and Public Health Policy Overview Committee considers the report and agrees any amendments.

SUPPORTING INFORMATION

- The Committee's meetings tend to start at 7pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. At present, meetings are being held virtually due to the Covid-19 pandemic. In line with government legislation, meetings will begin to be held in-person again from 7 May 2021. The forthcoming meeting dates for the Committee are as follows:

Meetings	Room
2020/21 Municipal Year	
13 April 2021, 7pm	Virtual
2021/22 Municipal Year	
01 June 2021, 7pm	CR6
28 July 2021, 7pm	CR6

Implications on related Council policies

A role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents and external partners in the work they do.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

Making the Council more autism-friendly
